INVITATION TO BID ON STAIR ELEVATOR

The La Grande School District plans to replace the stair elevator (see attached photographs) at Greenwood Elementary School with a like product. The school is located at 2300 Spruce Street, La Grande Oregon 97850. The existing elevator was installed in 1992 and included as an attachment is the “Stairway Information Sheet” from that installation. It is the responsibility of all parties interested in bidding to verify the document dimensions. La Grande School District has not verified this information and cannot be held responsible for errors made if a vendor or manufacturer relies on the data included in the “Stairway Information Sheet”.

The following information can be found on the existing wheelchair lift data plate:
- Rated Speed-25 F.P.M.
- Rated Load-500 LBS
- Car Weight-465
- Suspension-#50 Roller Chain
- Serial Number LWL-55632-024-92 B
- 120 Volts, 60 HZ, 12 Amperes

La Grande School District will receive bids for this stair elevator in accordance with the included terms, conditions and specification. These bids will be received no later than 3:30 PM on Wednesday, February 6, 2019. Bids may be delivered as an email attachment or as a USPS letter. The email subject line should read “Greenwood Stair Elevator Proposal”.

Bids are to be delivered to: Chris Panike, Business Director
La Grande School District
1305 N. Willow Street
La Grande, Oregon 97850
Email: chris.panike@lagrandesd.org

La Grande School District reserves the right to accept or reject any or all bids in the best interest of the buyer. Factors to be considered when determining the best value for the buyer are to be quality of the product, service and responsibility of the company and their representative, as well as price and delivery.

This solicitation and all addendums to the bid documents will be posted on the La Grande School District website at https://lagrandesd.org/rfp-information. Appointments to inspect the current installation can be made by calling Char Hampton at 541-663-3214.

Sincerely,

Chris Panike, Business Director
La Grande School District
541-663-3206
TERMS AND CONDITIONS

INVITATION TO BID, REQUESTS FOR QUOTATION, PURCHASE ORDER CONTRACTS

This purchase order contract includes the following terms and conditions and includes, but is not limited to the invitation to bid, request for quotations, specifications, plans and published rules and regulations of the School District and the laws of the State of Oregon, which are hereby incorporated by reference.

1. The School District is tax exempt and for educational purposes only. "Goods used herein are for the exclusive use of this school district."
2. No alteration in any of the terms, conditions, delivery, price, quality, quantities or specifications will be effective without the prior written consent of the Purchasing Office.
3. No charges will be allowed for handling which includes, but is not limited to, packing, wrapping, bags, containers or reels, etc. unless specifically stated herein.
4. No exception to delivery dates shall be allowed unless prior written approval is first obtained from the Purchasing Office. The School District reserves the right to cancel any undelivered portion of this order.
5. Time of delivery is of the essence and the School District reserves the right to cancel any undelivered portion of this order for failure by the vendor to deliver on time. Vendor assumes responsibility of delay notwithstanding the cause.
6. All payments to the vendor shall be remitted by mail. The School District shall not honor drafts, nor accept goods on a site draft basis. Furthermore, the provisions or monies due under this contract shall not be assignable.
7. SHIPPING INSTRUCTIONS: Unless otherwise specified herein, all goods are to be shipped prepaid, F.O.B. destination. Where specific authorization is granted to ship goods F.O.B. shipping point, vendor agrees to prepay all shipping charges, route cheapest common carrier, and to bill the School District as a separate item on the invoice for said charges. It is also agreed that the School District will refuse to accept any C.O.D. shipment.
8. All goods or materials purchased herein are subject to the approval of the School District. Any rejections of goods or materials, whether held by the School District or returned, will be at the vendor's risk and expense.
9. Render invoices in duplicate. A separate invoice is required for each order. All invoices, packing lists, packages, shipping notices, and any other written document affecting this contract shall contain the applicable purchase order number. Packing list(s) shall be enclosed with each and every shipment pursuant to this contract, indicating the content therein. Each container (box, bag, etc.) shall show the purchase order number.
10. The vendor agrees to protect the School District against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods and materials purchased herein. The vendor further agrees to assume all expenses and damages arising from such claims, suits, or proceedings.
11. Vendor agrees that the waiver, acceptance, or failure by the School District to enforce any provisions, terms or conditions of this contract shall not operate or be construed as a waiver of prior or subsequent breaches of the right of the School District to thereafter enforce such provisions.
12. The vendor warrants all articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purposes manufactured, merchantable, of good material and workmanship, and free from defects.
13. In the event that the School District is entitled to a cash discount, the period of computation shall commence on the date of delivery, or the receipt of correctly completely invoices, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized.
14. Vendor warrants and represents that all the goods and material contained herein are free and clear of all liens, claims or encumbrances of any kind whatsoever.
15. Vendor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery and such loss, injury or destruction shall not release vendor from any obligation hereunder.
16. The vendor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, color, religion, sex, natural origin, physical or mental handicap, sexual orientation or age unless based upon bona fide occupational qualifications with regard to, but not limited to, the following: employment up-grading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; and/or rendition of services. It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase order from the District, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.
17. In the event of a breach by the vendor of any of the provisions of this contract, the School District reserves the right to cancel and terminate this contract forthwith upon giving oral and written notice to the vendor.
18. Vendor agrees to accept for credit, repair or replacement, at no charge, any items received defective by the School District or proven defective during the agreed warranty period and to be responsible for ALL transportation costs for return thereof to the vendor and, when repaired or replaced, the return thereof to the School District.
19. This order will not be accepted if it contains any hazardous materials and arrives without labeling meeting Oregon Administrative Rule 437, Oregon Occupational and Health Division. The shipment must include Material Safety Data Sheets (MSDS).
BID RESPONSE FORM

Cost for Elevator and all required installation hardware: $__________________

Installation Charge: $__________________

Annual Service/Inspection Fee: $__________________

Service Location Which Would Support This Installation: _________________________

Hourly Rates for Service Call: $__________________

Travel Costs for Service Call (hourly rate): $__________________

Warranty Term (include printed copy of warranty): _________________________

Anticipated Lead Time for Delivery: _________________________

Available to install during the week of March 25th (yes/no) _________________________

Available to install during the month of June 2019 (yes/no) _________________________

Signature________________________________________ Date_______________________

Printed Name & Title__________________________________________________________

Submitting Company_________________________________________________________

Address & Phone____________________________________________________________

__________________________________________________________
Existing Installation at Greenwood Elementary School.
Cheney Liberty® Wheelchair Lift
STAIRWAY INFORMATION SHEET

☑ ORDER ☐ CONFIRMATION OF ORDER ☐ QUOTATION REQUEST

DISTRIBUTOR ACCOUNT NO. __________ SALESPERSON'S NAME Rmooy

| NAME AND ADDRESS OF DISTRIBUTOR | 2. To Be Shipped TO: ☐ Check if same as 1. |
| 121 Overland Kd. | 96 La Grande School District |
| Boise, ID. 83705 | 2802 E. Adams Ave. |
| | La Grande, OR 97850 |

| All to: ☐ Check if same as 1. | 4. Ship Via: ☐ Air ☐ Truck (Specify name of carrier) |
| | Consolidated Freight |

| P.O. # 10987 | Job # 54,636-3 |

Greenwood

IMPORTANT! Please complete all of the above blocks to insure proper handling of your order.

ORDER CONFIRMATION: Written confirmation is required for all orders. The Cheney Company is not responsible for orders manufactured & shipped without written confirmation.

CUSTOMER INFORMATION — IMPORTANT!
(Orders WILL NOT be processed without this information.)

For:
Name: La Grande School District - Greenwood #3
Address: 2802 E. Adams Ave.
City: La Grande
State: OR
Zip: 97850

TYPE OF BUILDING:
☐ Private residence
☒ Public building

Source for this sale was:
☐ Referral from another owner
☐ Yellow Page Advertising
☐ Sweet's Catalog
☐ National Advertising

Name of Magazine:

Cheney Lead No. 810

The Freedom of Movement™
Industry leader in accessibility equipment

Cheney Miediquip Healthcare Company
2445 South Calhoun Road, P.O. Box 188, New Berlin, WI 53151-0188
414-782-1100 • Toll Free: 800-782-1222 • Fax: 414-782-7442
ODEL: (NOTE: Exit from platform for side load is opposite drive unit.)

Right Rail Units
- Model 1 (Liberty W/C Lift I - End Load) 42” barriers and interlock gates on platform and gravity operated front ramp
- Model 2 (Liberty W/C Lift II - End Load) gravity operated front ramp
- Model 3 (Liberty W/C Lift II - Side Load) power fold platform and ramp - not available without power fold
- Model 4 (Liberty W/C Lift II - End Load) power fold platform and ramp

Side in Which GOING UP Will Drive Unit Be Mounted:  ☑ Left  ☐ Right

Stairway Carpeted:  ☑ Yes  ☐ No

Note any ceiling condition that represents headroom interference. (Exact location required)  SEE DRAWING

NOTE: Headroom condition measured from the step nose at right angles to the slope of the stairs should be a minimum of 8' 0”.

Refer to Drawing on Page 3)

Number of Risers  6

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Tread construction: □ Wood □ Steel ☒ Concrete, or Carpenter
Riser construction: □ Wood □ Steel ☒ Concrete, or Carpenter

Stringer (baseboard) height above step noses: 3 in. Stringer (baseboard) extension past upper 17 1/4" and lower 5'11 1/2" step noses.

Check horizontal condition of lower floor. Note any pitch: Level
(Unit requires at least 5'-0" level floor for a side load unit and a 6'-0" level floor for end load.)

Floor to underside of joist: ________ Ft. - ________ in. (Does the joist run parallel to wall? □ Yes □ No)

Floor joist size: Height __________ Width __________

Top step nose to wall or obstruction: 13 1/2" Security gate - at 17" end of wall

Nose of step no. 1 to wall or obstruction: None

Width - Wall to Wall: __________ (It is absolutely essential that any variation in width be noted.)

Stringer (baseboard) thickness: 1/8"

Note type of wall board and thickness: Lathe & Plaster (Unknown)

Total wall thickness: ________

Wall construction: □ Solid Concrete □ Hollow Concrete □ Brick ☒ Studded, or ______

Upper floor material: □ Wood □ Steel ☒ Concrete, or Carpenter

Lower floor material: □ Wood □ Steel ☒ Concrete, or Tiled

Check vertical condition of wall, note if any variance exists: Plumb

Is the wall surface flat and perpendicular to the slope of the stairs? □ Yes □ No If Not, note irregularities:

Wall extension past step nose #1: (Right side looking up) ________ Ft. - ________ in.

Wall extension past step nose #1: (Left side looking up) 5' Ft. - 11" In.

Is the wall accessible from behind: ☒ Yes □ No (If Yes, can we provide steel posts behind wall section or steel plates if required: □ Yes ☒ No)

ADDITIONAL INFORMATION
(Answer All Applicable Questions)

When the wall construction is concrete block, is it a load bearing wall? □ Yes □ No

Is the wall of □ Stacked or □ Staggered Bond Construction?

Does the fastening wall continue above the upper landing level? □ Yes ☒ No

Is it of the same construction? □ Yes □ No If Not, describe condition:
(Please indicate where gates are to be hinged - where applicable)

- Top Landing Gate w/Interlock
- Lower Landing Gate w/Interlock
- Upper Platform Gate w/Interlock
- Lower Platform Gate w/Interlock

Machine Housing Side
Machine Housing Side
Machine Housing Side Only
Machine Housing Side Only

Outside Barrier Side
Outside Barrier Side

KEYED CALL/SEND OPTIONS:

- Keyed Call/Send Controls with Paddle
- Surface mounted
  - Flush mounted (4-11/16” x 4-11/16” x 2-1/8” deep box required) Box by others
- Attendant Operation
  - Keyed Paddle Call/Send Control with Emergency Stop Switch
  - Upper Landing
  - Lower Landing
  - Both
  (2” x 5” x 9-1/2” deep box required) Box by others

NOTE: If Top and/or Lower landing gates are ordered, THE KEYED CALL/SEND CONTROLS WILL BE MOUNTED INTO THE LANDING GATE FRAME.

MOTOR REQUIREMENTS:

- 115 Volt 60 Hz (standard)
- 220 Volt 60 Hz (Optional)

SPECIAL NOTES:

RAWINGS:

(See page 6 for Optional Equipment Required)
SUPPORT POST APPLICATIONS

1. NO EXTRA POSTS ARE REQUIRED FOR ANY STAGGERED 8" (+) FILLED CONCRETE BLOCK OR Poured CONCRETE WALL.

2. 3½" crossriser support posts are required for the following wall constructions:
   Studded, brick, cinder block or concrete block less than 8" thick.

3. 3½" x 3½" box tubing support posts can be used for any wall construction if access is available behind the wall and posts can be fastened to lower floor and to upper floor joist.

4. 4" x 6" self-supporting posts are required where no wall exists or wall is not suitable (i.e. tile, tile block, etc.).
LIBERTY® WHEELCHAIR LIFT OPTIONAL EQUIPMENT

☑ Audio Alert
☑ Auxiliary Passenger Seat (Includes Pendant Pushbutton)
☐ Cable Drum - 50’ (Required On ALL Units Over 20’)
☐ CSA Handling (Canada Only)
☑ Emergency Alarm Switch
☑ Emergency Stop Switch
☐ Extra Keys (Number Required ________)
☑ Grab Rail (Standard Mounting Height 32”)
   Number Required: ☐ One ☐ Two
   Note: If only one Grab Rail is required, indicate on which side it is to be mounted:
   ☑ Machine Housing Side ☐ Outside Barrier Side

☑ Hand Crank (Manual Lowering Device)
☐ Motor: 220 Volt, 60 Hz
☑ POSTS: (indicate type)
   ☐ Box Tubing Support for Stud Walls
   ☐ Cross-Riser Posts for Wall Fastening
   ☑ Self-supporting Posts for Non-wall Fastening (special price of $150.00)

☑ Presentation Drawings: ☐ If yes, ☑ manufacture without approval ☐ approval needed

☐

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